



SHREE GOKARNANATHESHWARA COLLEGE

GANDHINAGAR, MANGALURU - 575 003, D.K.

Affiliated to Mangalore University

NAAC Re-accredited "B+" Grade (2.73 CGPA)

Ph.: 0824-2457226, Fax : 0824-2457221, E-mail : sgokarnanatha@rediffmail.com

Website : www.gokarnanatheshwaracollege.com

Ref.:

Date :

Student Admission Renewal Policy

Applicability:

Student Admission Renewal Policy is applicable to all the existing students seeking renewal of admissions for every year of study in the college.

Objective:

This policy aims to streamline the processes and formalities involved in renewal of admissions.

Policy and Procedure:

1. A student once admitted will be considered as duly enrolled for that academic year. Therefore, all admissions are valid only for one academic year and must be renewed by for every subsequent year of study in the college.
2. Students qualifying for renewal of admissions for the subsequent year of study will be notified and directed to appear for the same to fulfill the formalities.
3. As per the stipulated dates students are expected to fulfill the renewal formalities and pay the prescribed entire fees at the College Office.
4. The prescribed fees inclusive of University Fees shall be paid through Cheque or a Demand Draft/ Banker's Cheque in favor of "The Principal, Shree Gokarnanatheshwara College, Mangalore" or by NEFT / RTGS to the Bank Account Number which shall be furnished to the applicant.
5. Note that the College Fee is on an 'Annual' basis (i.e., charged annually) and in advance, for the concerned Academic Year. It is not a 'Semester' based fee structure.
6. Fees once remitted will not be refunded under any circumstances. If any, it will be at the discretion of the Management.
7. In case, a student is required to repeat / re-register an Academic Year, the Annual Fee payable by him / her shall correspond to the Academic Year to be repeated, and shall be as per the Fee Policy in force at that point of time.
8. The policies relating to the College Fee and payment of dues, where applicable, are the prerogative of the Institute and may be revised from time to time. Such changes shall be binding on all the students.


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9. Any student, who does not attend classes for a week after the reopening, without any information, permission or official communication shall be deemed to have discontinued his studies and his / her name will be struck off from the nominal roll.

10. Students are expected to improve and maintain consistency in their performance in the University / College examinations to ensure their renewal of admission in the subsequent year.

11. The college authorities reserve every right to refuse admission to any student at the beginning of each year.

12. Irregular attendance, habitual neglect of class work, indifference in regard to examination, disrespect or discourtesy towards faculty and staff members, obscenity in word or act, willful damage of college property, involvement in any anti-social activities, etc., are sufficient reasons that can result in expulsion of student from the college. Under such circumstances, a student may not be allowed to continue the study for the subsequent year and his / her renewal of admissions may be denied.

13. In above case, the closure formalities will be initiated and Transfer Certificate will be issued.



IOAC Co-ordinator
IOAC Coordinator
Shree Gokarnanatheshwara College
Gandhinagar, Mangaluru-3



Principal
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SHREE GOKARNANATHESHWARA
COLLEGE, GANDHINAGAR
MANGALORE